



REF: CoDE/CR/G.2/Vol.1/21

NOTICE

**DISTRIBUTION OF CERTIFICATES TO THE 2019/2020 GRADUANDS OF UNDERGRADUATE PROGRAMMES**

We wish to bring to the attention of all graduands of the College of Distance Education who completed their undergraduate programmes of study in *March, 2021*, that the University Management has given a special dispensation for the distribution of their Certificates ahead of the Congregation (which is scheduled for the end of October, 2021).


The Certificates would be distributed (*in strict compliance with the COVID-19 safety protocols*) from **Tuesday, 5<sup>th</sup> to Monday, 11<sup>th</sup> October, 2021** at the respective Regional Offices of the College.

Graduands are to confirm their graduation status on [codegradlist.ucc.edu.gh](http://codegradlist.ucc.edu.gh) and pay a graduation fee of **GH¢370.00** at any branch of **GCB Bank Ltd.** into **Account Number 3021130002394**. The original (hard copy) **Student/National ID Cards** of graduands would be inspected before issuance of the Certificates.

Graduands who wish to collect their Certificates within the period indicated above are required to pay all outstanding fees and the graduation fee latest by **Friday, 1<sup>st</sup> October, 2021**. Those who had, earlier, made payments into other bank accounts are entreated to pay any difference in amount at the GCB Bank account provided above and submit their receipts at the Certificates collection points for the necessary assistance.

Graduands who would be unable to meet the deadline or collect their certificates, as scheduled, could collect them during the Congregation or from **1<sup>st</sup> November, 2021 (Mondays to Thursdays, 8:00am - 4:00pm)** at the College of Distance Education, North Campus, UCC, Cape Coast.

Thank you.

 24/09/2021

ISAAC ELIOT NYIEKU  
AG. COLLEGE REGISTRAR



**UNIVERSITY OF CAPE COAST**  
**COLLEGE OF DISTANCE EDUCATION**



**SCHEDULE FOR THE DISTRIBUTION OF CERTIFICATES TO 2019/2020 GRADUANDS**

NO	REGION	VENUE	5 <sup>TH</sup> OCTOBER, 2021.	6 <sup>TH</sup> OCTOBER, 2021.	7 <sup>TH</sup> OCTOBER, 2021.	8 <sup>TH</sup> OCTOBER, 2021.	11 <sup>TH</sup> OCTOBER, 2021.
			(8:00AM - 4:00PM)	(8:00AM - 2:00PM)	(8:00AM - 2:00PM)	(8:00AM - 4:00PM)	(8:00AM - 4:00PM)
1	ASHANTI	Wesley College of Edu., Tafo, Kumasi	EDUCATION PROGRAMMES		-		
		CoDE Regional Office, Tafo, Kumasi	BUSINESS PROGRAMMES				
2	AHAFO/ BONO/ BONO EAST	CoDE Regional Office, Abesim, Sunyani	-		ALL PROGRAMMES	-	
3	CENTRAL	Room B6, CoDE, UCC, Cape Coast	EDUCATION PROGRAMMES		-		
		NEC, North Campus, UCC, Cape Coast	BUSINESS PROGRAMMES				
4	EASTERN	CoDE Regional Office, Off Oyoko-Asokore Highway, Koforidua	-		ALL PROGRAMMES	-	
5	GREATER ACCRA	CoDE Regional Office, Papafio Hills, Accra	ALL PROGRAMMES		-		
6	NORTHERN/ SAVANNAH/ NORTH EAST	CoDE Regional Office, Opposite Greater Heights Int. School, Old Airport, Tamale	-			ALL PROGRAMMES	-
7	UPPER EAST	CoDE Regional Office, Opposite former Afrikids Head Office, Yikine, Bolgatanga	-				ALL PROGRAMMES
8	UPPER WEST	CoDE Regional Office, Sombo, Wa	-			ALL PROGRAMMES	-
9	VOLTA/ OTI	CoDE Regional Office, Little Bethlehem, Lokoe Road, Ho	-		ALL PROGRAMMES	-	
10	WESTERN/ WESTERN NORTH	CoDE Regional Office, PT 197, Amoah Avenue, West Tanokrom, Takoradi	-		ALL PROGRAMMES	-	

**NB: GRADUANDS WHO WOULD NOT BE ABLE TO COLLECT THEIR CERTIFICATES AS SCHEDULED, COULD DO SO DURING THE CONGREGATION OR FROM 1<sup>ST</sup> NOVEMBER, 2021 (MONDAYS TO THURSDAYS, 8:00AM - 4:00PM) AT THE COLLEGE OF DISTANCE EDUCATION, NORTH CAMPUS, UCC, CAPE COAST.**

COLLEGE REGISTRAR  
UNIVERSITY OF CAPE COAST  
COLLEGE OF DISTANCE EDUCATION  
CAPE COAST

*[Signature]* 24/09/2021  
COLLEGE REGISTRAR  
UNIVERSITY OF CAPE COAST  
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CAPE COAST