

REPORT CARD FILLING GUIDELINES

1. GRADE BOUNDARIES

RANGE	GRADE	INTERPRETATION
80+	A	Advance
75-79	P	Prificient
70-74	AP	Approaching Proficiency
65-69	D	Developing
64 and Below	B	Beginning

2. CONDUCTS

Warm, Calm, Serene, Composed, Gentle, Mild Pleasant, Charming, Delightful, Jovial, Cheerful, Jolly, Hearty, Serious, Matured, Natural; Impressionable, Impassionate, Spirited, Excitable, Imperturbable, Staid, Grave, Sedate, Demure, Resigned, Playful, Unaffected; Affected, Quick, Ferocious, Acute, Cutting, Incisive, Fiery, Hysterical, Impetuous, Heady, Hot, Sentimental, Mettlesome, Over-Sensitive, Mercurial, Restless, Boisterous, Impulsive, Volcanic, Stoical, Morose, Glommy, Moody, Melancholic, Sharp, Caustic, Cheerless, Pensive, Flashy, Nervous, Hot-Headed, Emotionally Stable, Fussy, Impulsive, Cynical, Sophisticated, Mature. Alert, Energetic, Active, Quick, Industrious, Diligent, Indefatigable, Laborious, Persevering, Assiduous; Passive, Leisurely, Steady; Inactive, Slipshod, Indolent, Lazy, Slovently, Idle, Torpid, Apathetic, Sluggish, Languid, Slow, Drowsy, Fatigued, Worm, Tired; Conscientious, Painsstaking, Absentminded. Ready, Willing, Enthusiastic, Keen, Eager; Reliable, Helpful, Dutiful; Unwilling, Begrudging, Reluctant, Demure, Sober, Composed, Half- Hearted, Unreliable, Irresponsible, Timid, Unstable, Careless, Persevering, Evasive. Brilliant, Enterprising, Inspiring, Striking; Nil, Venturous, Confident; Unenterprising, Lacking. Excellent, Punctual, Regular; Irregular, Late, Early (The Last Two Words May Be Modified By) Always, Frequently, Often, Generally, Seldom, Sometimes, Rarely, Scarcely, Never. Excellent, Regular; Irregular.

3. INTERESTS

Playing video games.
 Watching cartoons on TV/watching anime.
 Playing sports such as football, soccer, handball, basketball, volleyball etc.
 Cheerleading
 Reading.
 Playing a musical instrument such as a piano or a guitar.
 Singing
 Dancing
 Pet care
 Martial arts
 Horse riding.
 Volunteering
 Art and Painting
 Music
 Drumming

4. TALENTS

Public Speaking	Persuasive
Writing	Ability to deal with Failure
Self Management	Typing
Critical Thinking	Initiative
Decision Making	Strategic Planning
Math	Intuition
Research	Personal Productivity
Accounting	Time Management
Bookkeeping	Inspiring
Marketing	Story Telling
Advertising	Ability to make Friends
Graphics	Communication Skills
Music	Problem Solving
Art	Computer Literacy
Drawing	Relieve Stress
Photography	Asking Questions
Woodworking	Volunteering
Video Creation	Risk Management
Jokes / Humor	Magic
Creativity	Singing
Innovation	Visualization
Trouble-shooter	Inventiveness
Academics	Imagination
Money Management	Athleticism
Sign Language	People Judgment
Teaching / Training	Awareness
Negotiating Skills	Encouraging
Identify Strengths and Weaknesses	Human Resources
Planning	Brainstorming
Leadership	Making Connections
Listening	Conflict Resolution
Reading	
Imaginative	
Future Thinking	
Analyzing the Past	

5. OTHER COMMENTS/GENERAL REMARKS

Favourable

1. Intelligent & keenly interested in the subjects.
2. Intelligent & attentive.
3. Capable of learning all the subjects equally well.
4. Conscientious and capable: has high potential for even better result.
5. Knows his lessons well.
6. Keen on studies.
7. Above average/above standard.
8. Bright, diligent.
9. Hard-working
10. Clever & diligent.
11. Good and tidy.
12. Interested in this subject.
13. A steady worker.
14. Attentive and steady in work.
15. Has tried hard and should keep on trying.
16. Has tried his best.
17. Shows great interest in his studies.
18. Making good progress.
19. Excellent progress.
20. Does very careful & neat work.
21. Has worked well throughout.
22. Good & helpful in class.
23. Trying hard to learn.
24. Willing to learn.
25. Well-balanced progress.
26. Good response in class

Average

1. Intelligent but needs to take more interest in school work/lessons.
2. Intelligent but takes school work/lessons too casually.
3. Intelligent but careless.
4. Intelligent but needs to take school work/lessons more seriously.
5. Satisfactory result but capable of making further progress.
6. Satisfactory result but has not worked to his full capacity.
7. Satisfactory result but should not be content with it.
8. Required to work more steadily; a better result was expected of him.
9. Average work/standard.
10. Quiet & quite diligent.
11. Has improved quite a lot, should keep on trying.
12. Has shown fairly good progress but should keep on working harder.
13. Quite good.
14. Should have done better.
15. Should pay more attention in class.
16. Could have achieved better results.
17. Satisfactory work.
18. Capable of further progress.
19. Quite good in his work but should be more co-operative.
20. Satisfactory on the whole.
21. Progressing satisfactorily.
22. Room for further progress.
23. Steady but a bit slow in his work.
24. He has shown some effort.

Unfavourable

1. Emotional instability tends to cause poor result.
2. Poor result: should take full advantage of the summer vacation.
3. Should work more conscientiously.
4. Should try to make up the deficiency during the summer vacation.
5. Regular study during the summer vacation is needed to improve his poor achievements.
6. Playfulness/inattentiveness/disobedience/talkativeness/over confidence is the cause of his poor results.
7. Tends to neglect his subjects.
8. Should pay more attention to weaker subjects.
9. More practice in (e.g. Mathematics, spelling) would result in improvement in class behaviour/would result in academic progress.
10. Wastes a lot of time in useless activities.
11. Ignores teachers' advice.
12. Slow to learn and indifferent to advice.
13. Too optimistic and careless.
14. More self-respect and pride are needed.
15. Tends to give up too soon and too easily.
16. Too shy and too self-conscious.
17. Should try to participate in class activities with more enthusiasm.
18. Should learn to be more polite and considerate.
19. Should learn to observe school rules/respect teachers.
20. Weak result, more attention is required.
21. Failed because of too frequent absence.
22. Absent-minded at times.
23. Rather restless and talkative.
24. Disappointing result in
25. Too easy going; should take more interest in studies.
26. Needs improvement in
27. Good in general but weak in
28. Rather untidy & careless.
29. Needs help at home.
30. Lack of concentration.
31. Should practice more writing & composition.