

THE WEST AFRICAN EXAMINATIONS COUNCIL, ACCRA

**BASIC EDUCATION CERTIFICATE EXAMINATION
FOR PRIVATE CANDIDATES, 2021**

NOTES FOR THE GUIDANCE OF CANDIDATES

Please read these instructions carefully before proceeding to register for the examination.

Registration for the examination is both biometric and online for candidates who have taken BECE before and also those who are **16 years** or **above**.

A. BIOMETRIC REGISTRATION

Candidates are required to capture their fingerprints at internet cafés with the requisite equipment to commence registration. Candidates may subsequently continue the registration process on their own after the capture of fingerprints. It is the responsibility of candidates to ensure that their fingerprints are captured. Without the fingerprints of the bona fide candidate, the registration is null and void.

PLEASE NOTE THAT THE WEBSITE FOR THE ONLINE REGISTRATION IS:

www.waecgh.org

B. REGISTRATION PROCEDURE

- Open the registration website.
- Select link to BECE (PC).
- Click on **START REGISTRATION HERE**.
- **RE-SITTERS**- provide index number for last sitting and continue.
- **FIRST-TIMERS**- provide your date of birth and continue.
- Fill in the required security data, i.e. password, security question, etc.
- Fill in your personal information.
- Select your **Region** and then **Centre** (where you wish to take the examination).
- Upload your image (recent passport-sized photograph with a white background) and your signature (written in blue or black ink).
- Select the subject(s) you intend to write.
- Print your voucher and send to any of the banks listed in item 14.
- Print your Declaration Form for endorsement by your parent/guardian and submit same to the WAEC office in your region.
- Pay the appropriate fees at the **participating banks or through mobile money**.
- Use your PIN/Invoice Number to access your Index Number and Admission Notice from **1st April, 2021**.

NOTE THAT YOUR REGISTRATION IS NOT VALID TILL YOU PAY THE REQUISITE FEE(S).

1. **ELIGIBILITY**

RE-SITTERS - This consists of candidates who previously sat for BECE but could not make the required grade(s). Candidates must provide their previous index numbers and the year they sat for the examination.

NB: SCHOOL CANDIDATES ARE NOT PERMITTED TO ENTER FOR THIS EXAMINATION.

2. **DATES FOR THE EXAMINATION**

The examination will start on **12th April** and end on **16th April, 2021**. Access the timetable by clicking on the 'Timetable' icon on the website. Carefully study it for your guidance in the choice of subjects.

3. **ENTRY PERIOD AND SUBMISSION OF ENTRY DOCUMENTS**

The schedule for the acceptance of entries is as below:

11th January – 28th February, 2021 (16.00 GMT)...Normal registration and payment.
1st March – 19th March, 2021 (16.00 GMT)...Late registration and payment.

You may contact us at any of our offices listed below:

- (1) **GREATER ACCRA REGION**
National Examination Administration Department (NEAD)
Tel: 0302-208201-9 ext. 2274
- (2) **EASTERN REGION**
The Branch Controller, WAEC, Koforidua
Tel: 03420-20075/ 20921
- (3) **CENTRAL REGION**
The Branch Controller, WAEC, Cape Coast
Tel: 03320-32878/ 37086
- (4) **WESTERN / WESTERN NORTH REGION**
The Branch Controller, WAEC, Sekondi
Tel: 03120-46041/ 46334
- (5) **ASHANTI REGION**
The Branch Controller, WAEC, Kumasi
Tel: 03220-34449/ 34452
- (6) **BONO / BONO EAST / AHAFO REGION**
The Branch Controller, WAEC, Sunyani
Tel: 03520-24462/ 27016

- (7) **VOLTA / OTI REGION**
The Branch Controller, WAEC, Ho
Tel: 03620-26164/ 28254
- (8) **NORTHERN / NORTH EAST / SAVANNAH REGION**
The Branch Controller, WAEC, Tamale
Tel: 03720-22854/ 23092
- (9) **UPPER EAST REGION**
The Branch Controller, WAEC, Bolgatanga
Tel: 03820-23232/ 24267
- (10) **UPPER WEST REGION**
The Branch Controller, WAEC, Wa
Tel: 03920-20588/ 22278

4. INDEX NUMBER

Your 12-digit index number will be generated by WAEC and may be accessed online from **1st April, 2021** using your Invoice Number.

5. CANDIDATE’S NAME

Candidates should ensure that their names are correctly entered.

- (1) **SURNAME** should be entered first, followed by the **FIRST NAME** and then the **MIDDLE NAME (if any)**.
- (2) Full name should not exceed forty (40) characters.

For example: **DOTSEY-BRUCEMAN ALBERT KOFI** should be entered as

D	O	T	S	E	Y	-	B	R	U	C	E	M	A	N	A	L	B	E	R	T	K	O	F	I
---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---

- (3) Candidates with hyphenated names should ensure that the hyphen is properly indicated.

NB: Candidate’s surname and first name should be written in full.

6. DATE OF BIRTH

Candidates should ensure that their correct dates of birth are entered.

Requests for change of date of birth will not be entertained after release of results.

7. E-MAIL ADDRESSES AND TELEPHONE NUMBERS

Candidates should ensure that they provide **correct e-mail addresses and telephone numbers** that are **active**. The Council will correspond with candidates via their e-mail addresses or telephone numbers provided. Candidates shall be given logins and passwords to access their results.

WAEC WILL NOT TAKE RESPONSIBILITY FOR ANY WRONG DATA ENTERED.

8. EXAMINATION CENTRES

The centres for the examination are listed below:

GREATER ACCRA REGION	
1101001	Accra
1102001	Tema

BONO / BONO EAST / AHAFO REGIONS	
1601001	Sunyani

EASTERN REGION	
1201001	Koforidua

VOLTA / OTI REGIONS	
1701001	Ho

CENTRAL REGION	
1301001	Cape Coast

NORTHERN / NORTH EAST/ SAVANNAH REGIONS	
1801001	Tamale

WESTERN / WESTERN NORTH REGIONS	
1401001	Sekondi

UPPER EAST REGION	
1901001	Bolgatanga

ASHANTI REGION	
1501001	Kumasi

UPPER WEST REGION	
1001001	Wa

NOTE: The Council reserves the right to re-direct candidates to other Centres if there are not enough entries for any particular Centre, or if there are more candidates than can be accommodated at a Centre.

9. EXAMINATION SUBJECTS

You are required to select any number of subjects from **one** to a maximum of **nine**.

Core Subjects:

- English Language
- Social Studies
- Religious & Moral Education
- Mathematics
- Integrated Science

Elective Subjects:

- Basic Design and Technology Options (**choose only one**)
Home Economics
Pre-Technical Skills
Visual Art
- Ghanaian Language and Culture Options (**choose only one**)
Dagaare
Dagbani
Dangme
Ewe
Fante
Ga
Gonja
Kasem
Nzema
Twi (Akuapem)
Twi (Asante)

Optional Subjects:

- French
- Information and Communication Technology

UNDER NO CIRCUMSTANCES should any candidate write an option in BDT or Ghanaian Languages and Culture that he/she was not registered for. **NO RESULTS** would be processed for the candidates in the unregistered subject.

10. CONTINUOUS ASSESSMENT

Candidates should note that there will be no continuous assessment score component for the examination.

11. BARRED CANDIDATES

Barred candidates who register for the examination before the expiration of their sanction shall receive no results and any fees paid shall be forfeited.

12. FEE SCHEDULE

(1) **Subject Fees**

The subject fees are as follows:

4 subjects or more subjects	...				GH¢212.29
3 subjects		GH¢193.56
2 subjects		GH¢176.40
1 subject		GH¢156.11

(2) **Correction of Entries**

After submission of entries, candidates who wish to make any change(s) between **11th January and 28th February, 2021** will pay the following charges:

- GH¢50.00 where applicable for correction of centre, name, gender, address, picture or substitution of subject.
- For addition of subject(s), fees as stated in 12 (1) above will apply.

(3) **Penalty Fees**

Entries made between **1st March and 19th March, 2021** will attract the following penalties:

- (a) Late Entry: One and half (1½) times the total entry fee;
- (b) Substitution of Subject(s): One and half (1½) times the subject(s) fee;
- (c) Addition of Subject(s): Twice the subject(s) fee;
- (d) Correction of name, gender, address, picture or signature: GH¢50.00.

13. TIMETABLE

The timetable can be found on our website: www.waecgh.org.

DIFFERENCE IN TIME ON THE QUESTION PAPER AND TIMETABLE

Where the duration indicated on the question paper differs from that on the timetable, the one on the question paper should be followed.

14. LIST OF PARTICIPATING BANKS

Candidates may pay their registration fees at any branch of the following banks:

- (1) Zenith Bank (Ghana) Ltd
- (2) Ecobank (Ghana) Ltd
- (3) Bank of Africa (Ghana) Ltd
- (4) United Bank for Africa (Ghana) Ltd (UBA)
- (5) Prudential Bank (Ghana) Ltd (PBL)
- (6) Access Bank (Ghana) Ltd
- (7) Consolidated Bank (Ghana) Ltd
- (8) Agricultural Development Bank (ADB) [For only candidates in the following regions: Eastern, Oti, Volta, Northern, North East, Savannah, Upper East and Upper West]

15. PAYMENT BY MOBILE MONEY

Candidates may also pay directly from their mobile money account by using the short code *944# on any communication network.

16. REFUND OF FEES

The West African Examinations Council, does **not** undertake to refund fees paid for its services. However, if notice of withdrawal of candidature is received before the start of the examination, consideration may be given for the refund of fees paid solely at the discretion of the Council.

17. REQUEST FOR REMARKING

Requests for remarking should be received **not** later than 60 days after the release of results. After this period, no appeals on candidates' results will be entertained. Any candidate who makes such a request will pay the appropriate fee.

18. CANDIDATES WITH SPECIAL NEEDS

The Council makes reasonable adjustments to the rules of its examinations. These adjustments are only for candidates who cannot be assessed by standard procedures set out because of disability or other special needs.

Such candidates should complete the Form A “*Form For Candidates With Special Needs*” on **page 13** so as to be provided with brailled question papers, large print formats or additional time as may be most appropriate. Applications for special arrangements should reach the office **not** later than **19th March, 2021**.

EXTRA TIME FOR VISUAL AND HEARING-IMPAIRED CANDIDATES

Visually/Hearing impaired candidates are to be allowed extra 50% of the time allotted to other candidates.

19. DISPOSAL OF SCRIPTS

Scripts will be disposed off **three (3) months** after the release of results.

NO QUERIES WILL THEREFORE BE ENTERTAINED AFTER THIS PERIOD.

HEAD OF NATIONAL OFFICE
WAEC, ACCRA
DECEMBER, 2020

DIRECTIONS TO CANDIDATES

1. Report to the Supervisor of the examination hall at least **thirty** minutes before the time shown for the paper.
2. All candidates must submit themselves to searching including biometric verification by the Supervisor or the Council's representative before entering the examination room.
3. The timetable shows the actual time writing begins but you will be allowed five minutes at the beginning of each paper to complete your particulars on the front cover of the answer booklet/sheet. You are **not** to write anything in the answer booklet/sheet during this period. The time specially allocated for reading through question papers or studying maps, etc., is included in the total time allowed for the papers unless the rubric states otherwise.
4. You are expected to be seated **30 minutes before** the start of a paper. Candidates who report after work has started, would **not** be admitted into the examination hall.
5. Read very carefully the general directions that are given on the cover page of the question paper. You will not gain extra marks if you answer more than the number of questions you are asked to answer. Much time may be wasted in writing down information not asked for.
6. **UNDER NO CIRCUMSTANCES** should a candidate use any other **index number** than that given by the Council. Write your full index number, your name, the title of the paper and the date of examination clearly on every answer booklet.
7. Where a candidate fails to complete the cover page of his/her answer booklet as specified in the instructions, his/her result shall be withheld pending the cancellation of his/her subject result by the appropriate Committee of Council.
8. Where a candidate, in contravention of the instructions to candidates, writes with pencil instead of ink or shades with ink instead of pencil, his/her result shall be withheld pending the cancellation of his/her subject result by the appropriate Committee of Council.
9. Write on both sides of the paper unless the instruction on the question paper prohibits this and leave a margin at both right-hand and left-hand edges. Leave two lines between answers where these are sub-sections to the same question. Begin the answer to each full question on a fresh page. Do not leave blank pages between answers.
10. You must do all rough work in your answer booklet. (You should not bring any paper for rough work with you into the examination room). When you have finished the rough work, cross it out neatly. You will not lose marks for doing rough work in your answer booklet.
11. Write the number of the question clearly at the beginning of each answer. If the question has sub-sections show these also clearly. **Do not copy the question**. Be careful to use the same system of numbering as that on the question paper.
12. Remember that grammar, punctuation and spelling will be taken into account. Write your answers with pen. You should use a good ball-point pen; pencils will be used only for diagrams and for multiple-choice objective tests.

13. Bring mathematical sets for Mathematics. If you are offering Pre-Technical Skills, you must bring your own drawing board and instruments.
14. Do not waste time on questions that may leave you with no time to answer other questions. No mark is given for irrelevant answers.
15. If you decide to leave the examination room **before** the end of the period allotted to the paper, you must not take your question paper away with you; you must hand it over with your script to the Supervisor. You may, however, return at the end of the period to collect your question paper.
16. As soon as you are told that time is up, ensure that the cover page of the answer booklet has your full index number and name written on it. Wait until your script has been collected and you are told to leave.

CAUTION

17. Do not leave your answers in such a position that another candidate can read them.
18. No communication whatsoever will be allowed between candidates in the examination room.
19. If it is discovered that you have either copied from other candidates or given opportunity to other candidates to copy from you or communicated dishonestly with other candidates, your papers will be cancelled.
20. Candidates whose examination results have been cancelled for resorting to dishonest means may be refused re-entry to future examinations.
21. Candidates sitting in the examination room are not permitted to have in their desks or in their possession, any electronic device with which they could obtain external assistance, book, memorandum, notes or papers except the correct question paper and answer booklet given out by the Supervisor/Invigilator.
22. **UNDER NO CIRCUMSTANCES** should any candidate take **Mobile Phone / Smart Watch Phone or any electronic communication device** into the examination room.
23. Candidates should not take any used or unused answer booklet out of the Examination Room. Candidates disregarding this caution are liable to the same penalty as those who may be detected for dishonesty.
24. Candidates guilty of disorderly conduct or causing disturbance in the Examination Room will be expelled from the examination.
25. The Council reserves the right to cancel the results of candidates if it believes that they have been involved in irregularities before, during or after the examination.
26. It is a criminal offence punishable by law to engage in any examination malpractice [WAEC Law: Act 719 (2006)]. You are hereby requested to comport yourself strictly in accordance with the regulations bearing in mind that in addition to having your examination results cancelled you may be prosecuted in court.

27. All requests for amendment of any information on bio-data will only be considered during and after registration. **No amendment of candidate's date of birth would be entertained after release of results.**

SPECIAL INSTRUCTIONS REGARDING OBJECTIVE TEST PAPERS

These instructions should be carefully followed by candidates during the objective tests.

28. You must use only the pencils supplied by WAEC. You are required to bring a pencil sharpener, an eraser and a ruler.
29. You must write your full index number and name on the question paper.
30. The answer sheets are pre-printed with candidates' names, index numbers and test codes. You are required to re-shade the machine shading of your index number and test code within the limits of the spaces provided.
31. All index numbers and answers must be shaded in pencil. Pens must **NOT** be used under any circumstances to shade index numbers and answers. The scoring machine can only read pencil marks; it is therefore necessary that you use only the 2B PENCIL in shading your index number and answers.
32. To record your index number, you must shade carefully the spaces provided for index number. An example has been given at the cover of each question paper, this must be closely followed.

The shading should cover the full width and length of the response position. The objective answer sheets are pre-printed with candidates' names and index numbers; you should **make sure that you have the correct answer sheet which bears your own index number and name.**

33. Answer spaces must be shaded as shown below for C.

[A] [B]  [D] [E]

Note that the answer space has been shaded completely; note also that the shading does not continue beyond the two lines. Failure to shade the answer space as shown may result in loss of marks. Candidates should find no difficulty in making suitable marks if they sharpen their 2B pencils to a fine point, and then rub the point gently on paper to make it slightly light. If a candidate finds genuine difficulty in making suitable marks as described above, it is better to **over-mark**, than to **under-mark**.

34. You must shade **ONE AND ONLY ONE** answer-space for each question. Candidates should note that marking two responses to one question automatically gives them no score for the question. Therefore if you shade an answer-space in error, erase the wrong shading completely and shade the correct answer-space. If a candidate makes a poor erasure, and substitutes a new answer, there is the danger that the computer will read the erasure as a mark and give no score.
35. **UNDER NO CIRCUMSTANCES** must the objective answer sheet be folded or crumpled or damaged. The computer will reject such answer sheets.

36. Candidates are further asked to note that since the West African Examinations Council processes over three million answer sheets per year, it is quite impossible for each one to be given individual human scrutiny. It is therefore the clear responsibility of the candidate to complete his Objective Answer Sheet exactly as described in these instructions.

SPECIAL WARNING ON STARTING AND ENDING A PAPER

37. When question papers are given out, no candidate should start work **before** the order to start is given. Furthermore, when the order “**stop work**” is given, candidates should immediately put down their pens or pencils.

Any candidate found working on a paper before the order is given to start work or found still writing when the order to stop work is given, commits an irregularity and will be penalised accordingly.

SPECIAL WARNING ON CENTRE ARRANGEMENT

38. Candidates **must** present their Admission Notices for inspection by the Supervisor/Invigilator at the centre assigned to them. Candidates who do not present their Admission Notices for inspection may not be allowed to write the examination.
39. Candidates must write the examination at centres assigned to them by WAEC only. Candidates who write the examination at any other centre may not have their result(s) processed.

SPECIAL WARNING ON THE USE OF CALCULATORS

40. Calculators are **not** permitted for the examination.

SPECIAL WARNING ON MOBILE PHONES

41. Under **no** circumstances should mobile phones be brought into the examination hall.

OFFENDERS WILL HAVE THEIR ENTIRE RESULTS CANCELLED.

NB: Attached is a copy of the RULES AND REGULATIONS FOR DEALING WITH CASES OF IRREGULARITY AT THE COUNCIL’S EXAMINATIONS

HEAD OF NATIONAL OFFICE
WAEC, ACCRA
DECEMBER, 2020

THE WEST AFRICAN EXAMINATIONS COUNCIL, ACCRA

BASIC EDUCATION CERTIFICATE EXAMINATION
FOR PRIVATE CANDIDATES, 2021

FORM FOR CANDIDATES WITH SPECIAL NEEDS

This form must be completed in duplicate. The original copy should be sent to the Council together with the registration documents.

INVOICE NO.	NAME OF CANDIDATE	VISUAL IMPAIRED*	LOW VISION*	HEARING IMPAIRED*	OTHER (SPECIFY)

* Please tick [] as appropriate

CORE SUBJECTS	ELECTIVE SUBJECTS	OPTIONAL SUBJECTS

NOTES:

- (1) Applications from candidates should be accompanied by medical reports. It is imperative that the letters are detailed and with recommendations on the kind of access arrangement needed.
- (2) Requests without medical reports would not be processed.

THE WEST AFRICAN EXAMINATIONS COUNCIL

RULES AND REGULATIONS FOR DEALING WITH CASES OF IRREGULARITY AT THE COUNCIL'S EXAMINATIONS

(EFFECTIVE: 2016 ONWARDS)

1. BRINGING IN FOREIGN MATERIAL

- (1) Where a candidate is found in the examination hall with notes, textbooks, prepared materials or any other printed materials, the candidate's entire results in the examination shall be withheld pending the cancellation of result of the subject involved by the appropriate Committee of Council.
- (2) Where a candidate is found in the examination hall with a blank piece of paper or any other material not covered under 1(1) above, (except mobile phone or any electronic communication device) the entire results of the candidate shall be withheld pending the cancellation of the subject involved by the appointment committee of Council.
- (3) Where a candidate is found with a programmable calculator in the examination hall, the entire results of the candidate shall be withheld pending the cancellation of the result of the subject involved.
- (4) Where a candidate is found with a mobile phone or any other electronic communication device in the examination hall, the entire results of the candidate shall be withheld pending the cancellation of his/her entire results by the appropriate Committee of Council.

2. IRREGULAR ACTIVITIES INSIDE OR OUTSIDE THE EXAMINATION HALL

- (1) Where a candidate is apprehended for offence(s) such as those listed below inside or outside the examination hall, the candidate's result in the entire examination shall be withheld pending cancellation of the entire results by the appropriate Committee of Council.
 - (a) Stealing, covering or misappropriating the script(s) of other candidates
 - (b) Substituting worked scripts during or after the examination
 - (c) Seeking or receiving help from non-candidate(s) such as Invigilator(s), Supervisor(s), Teacher(s) or other personalities during the examination.
- (2) Where the person giving help is not a candidate for the examination in session but a prospective candidate, he/she shall be barred from taking any examination conducted by the Council for one year and will also be reported to the appropriate authority for disciplinary action to be taken against him/her. In addition to the above action, the candidate's entire results shall be withheld pending cancellation by the appropriate Committee of Council.
- (3) Where a candidate is apprehended for offence(s) such as those listed below inside or outside the examination hall, the candidate's entire results shall be withheld

pending cancellation of the results of the subject by involved the appropriate Committee of Council.

- (a) Tearing part of the question paper or answer booklet during the examination;
- (b) Refusing to submit worked scripts to the Supervisor after the examination;
- (c) Starting to write an examination before commencement of work is officially announced OR continuing to write after official orders have been given for candidates to stop work;
- (d) Other irregular activities within the immediate precincts of the examination hall before, during or after the examination;

3. **COLLUSION**

- (1) Where a candidate is caught during the examination passing notes for help from other candidate(s), receiving or giving assistance, talking with or colluding in any manner with another candidate(s), the entire results of the candidate(s) involved shall be withheld pending the cancellation of his/her/their result(s) for the subject involved by the appropriate Committee of Council.
- (2) Where cases of cheating are detected in script(s) and/or otherwise established in one paper, the result of the subject for the candidate(s) involved shall be cancelled.

Where a candidate is proved to have cheated in more than one paper/subject, his/her results in those subjects shall be cancelled.

4. **IMPERSONATION**

Where a person is caught impersonating a candidate, he/she shall be handed over to the police for prosecution. The entire results of the person being impersonated and those of the impersonator, if he/she is also a candidate for any WAEC examination, shall be withheld pending cancellation by the appropriate Committee of Council.

Both the impersonator and the impersonated shall be barred from taking any examination conducted by the Council for a period of not less than two years.

The Council also reserves the right to publish the names of persons so barred.

5. **LEAKAGE**

- (1) Where cases of leakage are established at a centre, the entire results of the candidates offering the subject(s) involved at the centre shall be withheld.
- (2) Candidates proved to have been involved in the leakage shall have their entire results cancelled by the appropriate Committee of Council.
- (3) Where it is established that the school authorities condoned, connived at, and/or encouraged the leakage, the entire results of all candidates at the centre shall be

withheld pending cancellation of the entire results by the appropriate Committee of Council. In addition, the school should be de-recognised in accordance with Rule 6 below.

6. **MASS CHEATING**

- (1) Where more than half of the candidates for a subject at a centre are involved in collusion or other forms of examination malpractice, this shall be regarded as mass cheating.
- (2) Where mass cheating in a subject at a centre is established, the entire results of the candidates at the centre shall be withheld pending cancellation of the results of the subject for those confirmed to have cheated.

- (3) Where mass cheating has been established the following shall apply:

In cases of schools, a report shall be made to the Ministry of Education or the appropriate Board for disciplinary action to be taken against the person(s) responsible and the School shall be de-recognised for a period not less than one year.

In the case of public centres, the Council shall take appropriate action.

- (4) A school shall be de-recognised for a stated period if mass cheating is established in more than one paper/subject. The appropriate Committee of Council is satisfied that the school cannot ensure the satisfactory conduct of the Council's examination.
- (5) De-recognition implies that the school authority can no longer organise or manage the school as a school centre, although the Council or its agent may use the physical facilities of the school for the purpose of the examinations. The School may be allowed to present its students as School Candidates, but the conduct of the whole examination (Practical and theory) shall be the responsibility of Council.

The School concerned shall pay prescribed extra fees as extra for the supervision and invigilation of the examination before the examination begins.

- (6) Notwithstanding items (6)(3)(a) and 6(4) above, recognition may be restored upon a written assurance from the administering authority of the school that the necessary requirement has been satisfied. Such assurance shall contain details of measures being taken to ensure the satisfactory conduct of the examination, and those which shall be put in place, subject to acceptance by the Council. Recognition, however, will only be restored after at least one year of de-recognition.

7. **INSULT/ASSAULT ON SUPERVISORS/INVIGILATORS/INSPECTORS**

- (1) Where a candidate insults or assaults a Supervisor/Invigilator in the lawful performance of hi/her duties inside or outside the examination hall, or in any other way disturbs the conduct of the examination, the entire results of the candidate shall be withheld pending cancellation of the entire results by the appropriate Committee of

Council. The candidate shall also be barred from taking any examination conducted by the Council for a period of not less than two years. In addition, he/she may be handed over to the police for prosecution.

- (2) Where a candidate brings into the examination hall or uses anything including chemical substance with intent to cause injury, temporary or permanent incapacity to any authorized person in the examination hall including other candidates, the results of the candidate shall be withheld pending the cancellation of the entire results by the appropriate Committee of Council. In addition, the candidate shall be barred for a period of not less than two years from taking any examination conducted by the Council.
- (3) Contravention of Rule 7(1) and 7(2) shall not preclude legal action being taken against the candidate by the Council or the individual(s) concerned.

8. **CONTRAVENTION OF INSTRUCTIONS TO CANDIDATES**

- (1) Where a candidate, in contravention of the instructions to candidates, writes with pencil instead of ink or shades with ink instead of pencil, his/her entire results shall be withheld pending cancellation of his/her results for the subject concerned by the appropriate Committee of Council.
- (2) Where a candidate fails to complete the cover page of his/her answer booklet as specified in the instructions, his/her entire results shall be withheld pending cancellation of his/her results for the subject concerned by the appropriate Committee of Council.

9. **MULTIPLE REGISTRATION**

Where a candidate is involved in multiple registrations for the same diet of examination, his/her entire results shall be withheld pending cancellation of his/her entire results by the appropriate Committee of the Council.

10. **NEW CASES**

As new cases arise which are not covered by the above rules, the appropriate Committee of Council shall take necessary action.

11. **REVIEW**

These rules shall be subject to review as and when necessary.